



**Charter Township of Independence
Building, Planning and Zoning Services
6483 Waldon Center Dr. / P. O. Box 69
Clarkston, MI 48347
248-625-8111**

TEMPORARY SIGN APPLICATION

Name of Business/Organization: _____	Date: _____
Location (Address): _____	
Project: _____	Lot/Bldg./Suite No.: _____
Builder/Owner: _____	Phone: _____

This application when properly receipted grants permission to:

Contractor/Installer: _____	License or Registration #: _____
Address: _____	City/State/Zip: _____
Phone : _____	

-Please complete reverse side of this application-

I hereby certify that the proposed work is authorized by owner of record and that I have been authorized by the owner to make application as his/her authorized agent and we agree to conform to all applicable codes of the State of Michigan and Independence Township.

Contractor Signature: _____

Visit our website @ www.twp.independence.mi.us
for additional Building Department information and forms

FOR TEMPORARY SIGN REVIEW

Type of Sign: Portable Ground _____ Banner _____ Marketing/Development Project _____

Dimensions: Height _____ Width _____ (Max. Height of 4' – 8 Sq. Ft. per side)

Dates Requested for Placement: 1. _____ 2. _____

3. _____ 4. _____

*Temporary Signs are permitted for up to a fourteen (14) day period, not to exceed four (4) times per year.

For Civic, Charitable, and/or Non-Profit Organization: Include a list of events and the dates of each event.

**A rendering or plan with the intended message of the sign and location must be submitted along with this application.

Fee Structure

Annual Non-Profit - \$125.00

Non-Profit (Annual Sticker) - \$50.00

Residential/Commercial Developments - \$50.00

For Temporary Sign Approval You Must Submit

1. Plans showing specifications & intended message
2. Letter of Authorization from the building/property owner

*****BUILDING DEPARTMENT USE ONLY*****

Total Square Feet: (Per Side) _____ Sq. Ft. (Total of Both Sides) _____ Sq. Ft.

Permit Fee: \$ _____

Total Amount Due: \$ _____

Notes & Special Conditions: _____

