

Water, Sanitary Sewer & Sump Service Leads
Commercial Permit Application for New Construction

Owner/Agent Name _____ Date _____
Address _____

Service Address _____

Phone Number (____) _____ Other (____) _____ Sidwell No. _____
Village / Twp _____

Description of Facility

Complex or Building Name _____ Unit or Suite _____
 Single Unit Bldg. Bldg. with _____ units Apartment with _____ units
Usage _____ Sq. Footage _____

Commercial Site plans must include:

A site plan to scale must include all proposed underground water, sanitary, & storm sewer line locations and respective leads. All other structures and utilities on property must be shown including any manholes, gate valves, or storm drains, sidewalk/safety path, driveway locations, and the location of any existing septic tanks or wells. Show all existing and proposed easements, property lines, setbacks and etc.

Contractor & Other Required Permits

Excavator: _____ (Note: Sewer Contractor must be Bonded with DPW)
Provide all Permit Numbers that apply to the Site.

Plumbing Permit No. _____ (Reqd. for all conversions from private well to water system)

OCHD Well Abandonment Permit No. _____

Permits

- Water Service (Description of all that apply)
 - Building Service Service Lead Size _____ Water Meter Size _____
 - Fire Suppression System Service Lead Size _____ Water Meter Size 3/4"
 - Irrigation System Service Lead Size _____ Water Meter Size _____
- Service Lead Material Copper Plastic – Type: _____

(Note: If an irrigation system is installed after water service connection, a plumbing permit must be pulled.)

New Construction

- Sanitary Sewer Lead
- Oil/Grease Separator
- Oil/Grease Trap
- Sump Lead

Existing Building

- Sanitary Sewer Lead Repair _____ ft
- Oil/Grease Separator Repair/Replacement
- Oil/Grease Trap Repair/Replacement
- Sump Lead Repair _____ ft
- Water Service Repair _____ ft
- Copper Plastic – Type: _____

Notes: _____

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COMMERCIAL SITE AS-BUILT PLAN

As-Built data must be put on the Site Plan to close out this application. The Site Plan must include, but not limited to the following:

All measurements of the service and or leads, all bends, fittings used, transitions in sizes, changes in materials, descriptions of materials witness measurements tying down structures at grade, & invert elevations, slope percentages, etc.

CROSS CONNECTION PROGRAM

One set of plumbing plans are to be submitted for review. An Escrow Account shall be established with the DPW for the plan review and site inspections. Certificate of Occupancy will not be issued with out compliance of the Cross Connection Program. Testable devices shall be tested annually. Facility re-inspections will occur upon modifications to the plumbing system, change of use and upon a schedule based on water usage of the facility and its corresponding risk.

FOR OFFICE USE ONLY

Sewer Permit Fee	\$ _____
Water Permit Fee	\$ _____
Sewer Capital Charge	\$ _____
Water Capital Charge	\$ _____
_____ Dia. Meter	\$ _____
Meter Installation	\$ _____
Water Tap Charge	\$ _____
Construction Water	\$ _____
Cross Connection Escrow	\$ _____
_____	\$ _____
Total Charges	\$ _____

Site Plan
 Water Packet Sewer Packet

Notes:

